

**PROFESSIONAL ENGINEERS SECTION SCREENING PANEL**  
**EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS, PROFESSIONAL ENGINEERS,**  
**DESIGNERS AND LAND SURVEYORS**  
**Contact: David O'Connell (608-261-4490)**  
**Room 179A, 1400 E. Washington Avenue, Madison, WI**  
**Thursday, February 26, 2004**  
**8:30 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.).
  - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**PROFESSIONAL ENGINEERS SECTION MEETING**  
**EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,**  
**PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS**  
**Contact: Jerry Lowrie (608) 261-4486**  
**Room 179A, 1400 E. Washington Avenue, Madison, WI**  
**Thursday, February 26, 2004**  
**9:00 AM**

1. CALL TO ORDER
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Election of Officers for 2004.
4. Appoint Board Representatives for Screening Panel
5. Appoint Representatives to the Joint Board Rules Committee
6. Approval of Minutes (11/21/03)
7. Administrative Report
  - a. Jerry Lowrie, Bureau Director
    - i. Board Roster
    - ii. 2004 Meeting Dates (Change September 2, 2004 to Another Date)
    - iii. To-Do-List
    - iv. Summary of Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
    - v. Changes to Administrative Rule Making Procedures
8. Travel
  - a. 2004 NCEES Central Zone Meeting, St. Louis, MO May 20-22, 2004
9. Future Board Meeting at Campus Location- Jerry Lowrie
10. Legislative
  - a. 2003 Assembly Bill 755 – Electronic Records, Transactions, and Signatures -Discuss for Impact on Profession.
  - b. Legislative Proposal to Create Forfeitures
  - c. Applicant Review of Examinations
  - d. Examination for all Applicants
  - e. Examination Regarding Design Needs of People with Disabilities
  - f. Continuing Education
11. Administrative Rules
  - a. Update Administrative Rule Revision for Comity Applicants A-E 4.09
  - b. Cheating on Examinations-RL 4 – Jerry Lowrie
12. Registration Issues
13. Credentialing
  - a. Foreign Credential Service of America Evaluation - Update – Jan Bobholz
  - b. University of Miami Academic Credential Evaluators – Foreign credentials
14. Practice Issues
  - a. Unauthorized Practice of Law
  - b. NCEES Architectural Engineering Exam- George Twiss letter, State of Washington
15. NCEES
  - a. Changes to NCEES Constitution and Bylaws, Board Member Manuals.
  - b. Proposed Amendments to NCEES Constitution and Bylaws.
  - c. Appointment of Associate and Emeritus Members.
  - d. Nominations for 2004 NCEES National Awards.
16. Education/Examination Issues
  - a. Calculators for Examinations – Update – Darwin Tichenor
  - b. Request for Proctoring in Japan – Darwin Tichenor

- c. Complaint about FE Exam – Darwin Tichenor
- d. Spring 2004 Examinations.
- 17. Miscellaneous Correspondence/Information
  - a. ASCE News 12, 2003 Article.
  - b. ASCE News 11, 2003 Article.
- 18. New Business
- 19. Board Member Activity
  - a. Licensure, A Current Perspective – Martin Hanson
- 20. Other
  - a. Legal Department – Notice E-Mail Meetings – Conducting Business Through E-Mail.
- 21. Presentation of Proposed Stipulations by Division of Enforcement
- 22. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.
  - a. Monitoring Report or Any That May be Submitted After Printing of Agenda.
    - i. Sandip Guha
  - b. Case Closings and Case Status Report or Any That May be Submitted After Printing of Agenda.
  - c. Deliberation on Proposed Stipulations
  - d. Deliberation on Proposed Disciplinary Actions That May be Signed after the Printing of Agenda
  - e. Administrative Warnings or Any That May be Submitted After Printing of Agenda.
  - f. Reinstatement Requests or Any That May be Submitted After Printing of Agenda.
    - i. Eric C. Hesse
    - ii. Michael R. Shoberg
    - iii. Jack L. Wiser
  - g. Class 1 Hearings
    - i. Theera T. Ratarasarn 11:30 a.m. Appearance
    - ii. Mark A. Stifter 12:00 Noon Appearance
    - iii. Hadi Horri 1:30 p.m. Will not appear
    - iv. Roberto J. Chevres 2:00 p.m. Will not appear
  - h. Application Review or Any That May be Submitted After Printing of Agenda.
  - i. Examination Issues
  - j. Such other Items as Authorized by Law
- 23. RECONVENE TO OPEN SESSION
- 24. Vote on Items Considered or Deliberated upon in Closed Session, if Voting is Appropriate
- 25. Such other Items as Authorized by Law
- 26. ADJOURNMENT

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